

Dear Parent/Guardian:

As part of the registration process at BAY HIGH SCHOOL, it will be necessary to produce:

1. A BIRTH CERTIFICATE (or photo ID of the same)
2. PROOF OF RESIDENCEY (2 paid bills with your name on them as listed on the attached registration form)
3. LEGAL proof of custody
4. All IMMUNIZATIONS

Records will be requested from the student's previous school. Please sign the "Request for Records" card and return it with the registration materials.

Thank You,

Ms. Magas, Guidance Secretary/Registrar

## PARENT EMAIL SIGN UP

GO TO BAY SCHOOLS WEBSITE: [www.bayvillageschools.com](http://www.bayvillageschools.com)

SELECT A SCHOOL (top left of page): 'BAY HIGH SCHOOL'

GO TO THE LINK (dark gray bar across top of page): 'FOR BHS PARENTS'

CLICK ON: 'MR. MARTIN'S PARENT EMAILS'

CLICK: 'HERE' AT 'SIGN UP TO RECEIVE IMPORTANT EMAILS FROM MR. MARTIN HERE'

FILL IN EMAIL ADDRESS, FIRST and LAST NAMES

CLICK: 'SUBSCRIBE TO LIST' AT BOTTOM OF PAGE

BAY HIGH SCHOOL-29230 Wolf Road, Bay Village, OH 44140  
REQUEST FOR STUDENT RECORDS

Please send us the school records for:

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Name of Student	Date of Birth	Grade
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Please include:

1. Current transcript (including date of entry/withdrawal, grading scale, all subject's and grades to date of withdrawal)
2. Any Psych/social work reports or other pertinent data
3. Health records
4. Ohio School, Ohio Graduation Test results

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Parent/Guardian Signature

Please send information to above address or fax: 440-617-7427 or e-mail:fran.magas@bayschoolsohio.org



377 Dover Center Road  
Bay Village, OH 44140  
(440) 617-7300  
(440) 617-7301 FAX  
[www.bayvillageschools.com](http://www.bayvillageschools.com)

Re: Registration of Pupils

Ohio law states that in order to be eligible for a free education in a public school district, the student must be a natural child of a resident, or custody of the child must have been granted by the courts to a resident of the school district.

In line with this, in the case of a divorced parent or case of legal guardianship, we must request a copy of the custody papers that name the residential parent for school purposes or the court paperwork awarding guardianship of the student be submitted at the time of registration,

Any further questions may be directed to the superintendent's office at 440/617-7300.

Sincerely,

A handwritten signature in cursive script that reads "Jodie Hausmann".

Jodie Hausmann  
Superintendent of Schools

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Bay Village Board of Education: Amy Huntley • Dr. Gayatry Jacob-Mosier • Beth Lally • Steve Lee • Lisa Priemer

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*Superintendent*

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*Treasurer*

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*Director, Curriculum*

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*Director, Communications*



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To Parents/Guardians of Transfer Students:

The State of Ohio Revised Code, sections 3313.671 and 3701.13, requires the following immunizations\* in order to attend school.

- Kindergarten 5 DPT, 4 polio, 3 Hepatitis B, 2 MMR, 2 varicella
- Grades 1-4 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR, 1 varicella
- Grades 5-6 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR
- Grade 7 4DPT, 1 Tdap booster at 7<sup>th</sup> grade entry, 4 polio, 3 Hepatitis B, 2 MMR, MCV4
- Grades 8-11 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR
- Grade 12 4 DPT, 4 polio, 2 MMR, MCV4

A tuberculin skin test to determine if your student has been exposed to tuberculosis is highly recommended, but not required.

According to Section 3313.671, on the 15<sup>th</sup> day after school entrance, it will be necessary to exclude all pupils from school who do not meet the above requirements.

Sincerely,

Clinton L. Keener  
Superintendent of Schools

\*DPT (diphtheria, pertussis, tetanus), Tdap (tetanus, diphtheria, acellular pertussis), polio (#4 given after the 4<sup>th</sup> birthday), Hepatitis B (#3 not given before 24 weeks of age), MMR (measles, mumps, rubella-#1 given on or after the first birthday), varicella (chickenpox-#1 given on or after first birthday)

\*\*NOTE: Exemptions are provided for under the law. Contact the school nurse.

Form 228

Rev. 6/97, 1/05, 08, 1/10, 9/16